

INSTRUCTION ABOUT HOW TO UPLOAD BULK TRANSACTIONS THROUGH SBI NET BANKING:

SBI bulk transactions are uploaded in 2 steps:

They are: 1. Bulk Third Parties upload and 2. Bulk Transactions upload

1. Bulk Third Parties Upload:

Before uploading transaction make sure that the 3rd parties relating to the transactions are already added to your profile. If not, then first of all add those. It can be done both by one by one or all at a time using the bulk 3rd party uploading format.

Here all you have to do is to put the Party name in the column given, followed by account no. (minimum 11 digits) and branch code thereafter. Here it is obvious to say that the branch code should contain at least 5 characters. If it contains lesser figures please fill the same by putting 0 before the figure. Most importantly it should be in the text format. Here it is suggested to prepare the same table as given here and fill the same with your data. There after just copy the same and use **"PASTE SPECIAL"** option to insert the same in the given tools in order to avoid the format problem.

After you fill the columns with the data, please copy the yellow cells; paste it to note pad and save it to your computer. Now using SBI Net Banking Uploader, one can upload the bulk 3rd parties at the time.

STEPS: File Upload > [Beneficiaries](#) > Click on same Bank under Beneficiaries Type > Browse the note pad save to your machine > Click Upload.

The screenshot shows the SBI Net Banking interface for uploading beneficiaries. The header includes the SBI logo, the text 'भारतीय स्टेट बैंक State Bank of India The Banker to Every Indian', and a 'Welcome:' message. The user is identified as 'Uploader: Abhijit Kundu' with a 'Logout' link. The navigation bar contains 'How Do I', 'Customer Care / Mail Box', and 'Help'. The main menu has 'File Configuration', 'File Upload', 'Profile', 'Direct Debit', and 'Reports'. The 'File Upload' section is active, showing 'You are here: File Upload > Beneficiaries'. The 'Beneficiaries' sub-menu is expanded, listing options like 'Delete Beneficiaries', 'Transactions', 'Prepaid Card', 'Government Tax', 'State Bank Collect', 'Demand Draft/Banker's Cheque', 'Billier Registration', 'PAN Details', 'Power/yoti Player Data', and 'Cancel Unauthorized File'. The 'Beneficiaries' page has a timestamp of '12-Aug-2016 (08:36 PM IST)'. It features a 'Select beneficiary type to upload file' section with a 'Beneficiary Type *' dropdown set to 'Same Bank' and an 'Upload File' section with a 'Choose File' button and 'No file chosen' text. An 'Upload' button is at the bottom right. A disclaimer box at the bottom contains the following text: 'As per RBI directives only the account number will be validated. Beneficiary name will not be validated. If the beneficiary account number already exists in the system, please include a beneficiary code while adding the same account again. Please do not use special character in the Name of Beneficiary. If beneficiary code is provided, while adding a beneficiary, the same has to be provided while creating a transaction to that beneficiary otherwise the transaction will fail. Corporate uploader can upload .TXT file with beneficiary details based on this configuration. #IFS Code is mandatory only for other bank (i.e. Non-SBI) accounts. i.e. If Beneficiary Type is O. Beneficiary files should be approved by the Admin/Regulator/Approver within 30 days of upload.'

With for a few minutes for the necessary processing. Then click on Report>File Upload Status>All files >Go. If you find the same processed then logon through administrator ID and Authorize the same. Your Bulk 3rd parties upload completed.

2. Bulk Transactions Upload :

It can be done by using bulk transactions uploader in a simple way. In serial number is 001 and account name column please put the Name of the account to be debited followed by the 11 digits account number ,branch code, amount,date of transaction , unique reference number and descriptions if any. From serial number 002 onwards all the data should relate to credit account. Like Bulk 3rd party Upload here also the branch code should contain 5 characters and in text format. Make sure that the amount also is in Text Format only. Here again it is suggested to prepare a separate excel sheet with your own data and simply copy the same and paste into the tools given. Please use **"PASTE SPECIAL"** Option in order to avoid format error.

The format is prepared for 200 transactions at the time. After you feed data, please copy the required portion from the yellow cells, paste the same to a note pad and save it to your computer. Before you save please check the note pad from Top to Bottom, if you find any irregularity please make the necessary correction manually and then save.

Now, using SBI Net banking upload one can upload the bulk transition at the time.

STEP: File Upload > Transactions > Click on Intra Bank Transfer> Browse the note pad saved to your machine > Click Upload.

State Bank of India
The Banker to Every Indian

Welcome: (Uploader) Abhijit Kundu

How Do I Customer Care / Mail Box Help

File Configuration File Upload Profile Direct Debit Reports Site Map

You are here: File Upload > Transactions

Beneficiaries
Delete Beneficiaries
Transactions
Prepaid Card
Government Tax
State Bank Collect
Demand Draft/Banker's Cheque
Biller Registration
PAN Details
Power/Other Payer Data
Cancel Unauthorized File

Your previous site visit:
12-Aug-2016 20:36 IST

Last Internet Banking Transaction:
Request for ThirdParty
11-Aug-2016 19:18 IST

Transactions

Select transaction type to upload file

Transaction Type * Intrabank Transfer

Upload File Choose File No file chosen

Upload

12-Aug-2016 [08:57 PM IST]

➤ All e-cheques that are not authorized within 10 days from the date of creation will be cancelled automatically. (Not applicable for specified transactions such as EPFO, Govt. Tax etc)
➤ File upload operations enable bulk transaction processing and generation of e-Pay Orders
➤ If your CINB user id is created by the corporate administrator, you can upload a file with debits to the accounts mapped to your administrator. Alternately, if your CINB user id is created by the corporate regulator you can upload files with debits to all the accounts mapped to your corporate.
➤ For NEFT multiple credit transactions, by default the echeque displays the consolidated amount. The commission will be initiated as a separate transaction for each NEFT debit by default or at EOD as per the mandate of your corporate.
➤ An RTGS transaction can be credited to your beneficiary's account on the same day, provided your transaction is posted before the bank specified business hours. Please note that the minimum amount for an RTGS transaction is Rs. 2,00,000/-.
➤ The transactions will be processed based on the account number provided in the intrabank transaction file.
➤ If your beneficiary's account is in any other bank including any of the Associate Banks of SBI please do not include such accounts in INTRA BANK TRANSACTION files of SBI.

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With for a few minutes for the necessary processing. Then click on Report>File Upload Status>All files >Go. If you find the same processed then logon through Authorizer, click on Manage Transaction>Bulk Echeque Inbox> All Cheques and authorize the same. Your Bulk transactions upload completed.

How Do I Customer Care / Mail Box Digital Signature Certificate(Beta) Help

My Accounts Manage Transactions Reports Payments/Transfers Profile E-Tax Direct Debit DEMAT/ASBA Merchant Limit Requests e-Fixed Deposit Site Map

You are here: Manage Transactions > Bulk Echeques Inbox

View Inbox
Bulk Echeques Inbox
Edit
Cancel Inbox
Reschedule
Bulk Download Challan

Bulk Echeques Inbox 12-Aug-2016 [09:21 PM IST]

All Echeques
Fetches details of all file based echeques created in the past 10 days and pending for authorization.

[All Echeques](#)
[Query By Account](#)
[Query By Ref Number](#)
[Query By Uploader](#)

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*** IMPORTANT TIPS:** Save you third party details in an excel sheet separately so that you can copy and paste the same in the Tools as and when required. In this Advanced Bulk Uploading Tools you don't need to paste your data Column by Column like the previous tools. Here you can copy the entire data and paste it at a time. This will save a lot of time. Use **"Paste Special"** option to avoid the Format Problem.



With Regards-

Abhijit Kundu, Siliguri, West Bengal.

For any suggestion & feedback please mail at :- abhijitkunduslg@yahoo.com